



The Western Australian
Horse Council (Inc)
29 Ashurst Drive
Lesmurdie, WA 6076
Phone: 9291 0202

Patron:
The Hon David K Malcolm AC QC

EQUINE INFLUENZA EVENT CONTINGENCY PLAN

One of the primary aims of the Western Australian Horse Council (WAHC) is to represent, advance and promote the interests of horse owners, breeders, users and supporters. It also has an objective to collect, disseminate and propagate data and to liaise with Government Departments, clubs, associations, individuals and other entities with respect to the horse and the Horse Industry.

The recent outbreak of Equine Influenza (EI) in eastern Australia has seen WAHC take on an active role of liaison with the “non-racing” members of the Horse Industry and various other entities. This has involved in particular liaising with the management groups and committees that have formed as a result of the EI outbreak.

As part of the liaison on the EI incursion, WAHC has identified a requirement for a tool to assist non-racing organizations to comply with the “*Bio-security procedures for WA Horse Events*” dated 25 October 2007. In particular with the “*Before the Event*” requirement number Six; “*Develop a contingency plan to manage a scenario where a horse(s) with signs of equine influenza is identified by the attending veterinarian*”.

Advice from the Department of Agriculture and Food Western Australia (DAFWA) as of 22 October 2007 is that if there is a high suspicion of EI anywhere in WA there would be an equine stock standstill imposed statewide. In this case horses at events at that time would have to stay on the premises until the stock standstill was lifted

If an event is locked down, it is expected that the event coordinators will be responsible for managing the arrangements for provision of food, water, accommodation, shelter, etc for the horses and the persons taking care of them.

The attached Contingency Plan template has been developed as a guide to event managers, to assist them with identifying areas to be addressed in the formation of the Contingency Plan for their event. It should be noted that this template can be applied across a broad range of events, from local shows to endurance or other such events. Please remember that each event is individual and may have specific things that need to be addressed for that particular event/location.



The Western Australian
Horse Council (Inc)
29 Ashurst Drive
Lesmurdie, WA 6076
Phone: 9291 0202

Patron:
The Hon David K Malcolm AC QC

Tips for Horse Health Action Plan success

1. **Involve the key people** linked to the horse venue in the planning, implementation, monitoring and review of the Plan.
2. **Promote the Plan** at every opportunity. This could be through staff and volunteer training or information sessions, placing the Plan on the club, committee or staff noticeboard/newsletter/website; using property gate signage; signs which prompt or remind people for key tasks; reviewing Standard Operating Procedures (SOPs); and administrative checks.
3. **Revisit the Plan** often. This could be as an agenda item on each committee meeting; acting on the results of a monitoring program; an annual business review; or a continuous improvement model as feedback from staff, clients or club members is provided.
4. **Reward and recognise achievement.** Industry bodies or clubs can recognise members, employers can recognise staff, contractor who has good working practices can be thanked and recognised. Competitors can be thanked on the Public Address System.



The Western Australian
Horse Council (Inc)
29 Ashurst Drive
Lesmurdie, WA 6076
Phone: 9291 0202

Patron:
The Hon David K Malcolm AC QC

RECORD KEEPING

Tips - Events

- Develop and regularly review an emergency disease response plan. This plan may include policies for postponing or cancelling events or policies which outline the reasons the business can refuse to accept a horse on to a venue.
- Documentation should include provision for recording identification and point-of-origin and destination information (use Horse Event Participation Details (HEPD) form. Maintain these records for a period after the event.
- Keep feed, bedding, veterinary drug and delivery records.
- Check policies of venues in relation to dogs and other visiting animals.
- Venues should have enforced minimum requirements for health status, e.g. inoculations.



The Western Australian
Horse Council (Inc)
29 Ashurst Drive
Lesmurdie, WA 6076
Phone: 9291 0202

Patron:
The Hon David K Malcolm AC QC

CONTINGENCY PLAN

(To be implemented in the Case of an Event Lockdown)

Attending Veterinarian:

Has a Veterinary Surgeon been arranged to attend the event to inspect / test horses and meet the bio-security requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, name of Veterinary Surgeon managing this: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>

Security Plan:

Who will be responsible for securing the grounds in the initial stages of a lock-down: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Will there be a requirement for ongoing security (entry/exits, equipment, etc) in the event of a longer term lockdown?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, who will be responsible for managing this: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>

Decontamination Sites

<p>Decontamination Site: People</p> <p>Where will the site be located:</p> <p>Who will be responsible for managing the Site:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>
<p>Decontamination Site: Vehicles</p> <p>Where will the site be located:</p> <p>Who will be responsible for managing the Site:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>

Manure management: Horses/Ponies

<p>Will there be sufficient manure storage available in the event of a longer term lockdown?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If No, how will this be dealt with? List arrangements and any relevant contact details here (ensure you address requirement for mucking out equipment and removal / disposal of manure):</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when arrangements have been confirmed: (</p>

Accommodation Plan: Horses/Ponies

How many horses/ponies are expected to attend the event:	
Has the event location got facilities to accommodate these horses/ponies for a period of days or more?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If no, identify how you will manage the horse/pony accommodation?	
1. Construct additional temporary yarding at the event location. (Preferred option)	
Detail type of yarding, where it will be sourced from, who will be responsible for erection, etc (eg. purchase of pickets and tape, hire of portable yards, etc).	
Type of yards:	Tick when availability has been confirmed: <input type="checkbox"/>
Where will they be acquired from: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Who will collect them: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Who will erect them: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Will additional stall bedding be required, eg sawdust, etc?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, Where will it be acquired from: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/> :
Who will collect/deliver it:: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/> :
Where will it be stored on-site:	

NOTE: The preferred course of action is for animals to remain located at the event. It is recognised that it may be possible that there are some events, such as endurance rides, that may be located at a place where it is not feasible to accommodate the horses/ponies at that location for long periods of time.

In this instance, a plan for temporary lockdown at the event must be made, pending approval being received from DAFWA to move horses to the alternate planned location. Any alternate location should be as close as possible to the original site (ie. within what would become the Restricted Area if EI is confirmed). The alternate site should not be one where other horses are located within 1 km, due to the potential to increase numbers of animals infected.

<p>2. Short term lockdown at Site, with request to relocate horses to nearest suitable facility to be submitted to DAFWA.</p> <p>Detail how you will accommodate horses/ponies on-site until relocation to an alternate facility is approved.</p>	
<p>Detail alternate lockdown location/facility to be used if approval is received from DAFWA.</p>	
<p>Will additional yarding be required?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Type of yards:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>
<p>Where will they be acquired from:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>
<p>Who will collect them:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>
<p>Who will erect them:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>

Will additional stall bedding be required, eg sawdust, etc?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, Where will it be acquired from: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Who will collect/deliver it:. Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Where will it be stored on-site:	

Food & Water Plan: Horses/Ponies

Who will be responsible for supplying horse feed in the initial stages of a lock-down (and are available to supply out of hours): Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Will they deliver to the event after hours / special delivery?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If No, who will be collecting and delivering: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>
Will there be a requirement for extra feed bins / water buckets in the event of a longer term lockdown?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, who will be supplying these: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>

Will there be sufficient water available in the event of a longer term lockdown?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If No, who will be supplying water to the event (eg. Water Carter, portable tanks, etc): Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>

Exercise Plan: Horses/Ponies

Are areas available to enable exercising horses? Nominate person to do up / manage exercise Rosters in the event of a lock down.	Yes <input type="checkbox"/> No <input type="checkbox"/> Tick when Roster Manager Confirmed: <input type="checkbox"/>
Are areas available to enable horses to be turned out or grazed? If yes, list details: Nominate person to do up / manage turn out Rosters in the event of a lock down.	Yes <input type="checkbox"/> No <input type="checkbox"/> Tick when Roster Manager Confirmed: <input type="checkbox"/>

Wash Down: Horses/Ponies

<p>Will there be sufficient:</p> <p>Taps</p> <p>Hoses, (including connections)</p> <p>Drainage</p> <p>Water supply</p> <p>for the number of horses at the event over a longer term if there is a lock down?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If No, how will this be dealt with? List supplier arrangements and any relevant contact details here of the person responsible for arranging collection and delivery:</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>After Hours Contact Details during the event:</p>	<p>Tick when arrangements have been confirmed:</p> <p><input type="checkbox"/></p>

Gear / Tack Cleaning

<p>Will there be sufficient:</p> <p>Buckets</p> <p>Cleaning Gear including Disinfectant</p> <p>Water Points</p> <p>Areas to hang out gear to dry (under cover / washing line)</p> <p>if there is a lock down for a long period?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If No, how will this be dealt with? List supplier arrangements and any relevant contact details here of the person responsible for arranging collection and delivery:</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>After Hours Contact Details during the event:</p>	<p>Tick when arrangements have been confirmed:</p> <p><input type="checkbox"/></p>

Welfare: Horses/Ponies

<p>Will there be sufficient: Veterinary Supplies</p> <p>if there is a lock down for a long period?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If No, how will this be dealt with? List supplier arrangements and any relevant contact details here of the person responsible for arranging collection and delivery:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when arrangements have been confirmed: <input type="checkbox"/></p>
<p>In the event of a longer term lock-down with a large number of animals, more than one Veterinarian may be required and a roster for checking will need to be drawn up:</p> <p>Contact details of Vets available to attend:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Tick when availability Confirmed: <input type="checkbox"/></p>
<p>Nominate person to do up / manage Vet Checking Rosters in the event of a lock down.</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when Roster Manager Confirmed: <input type="checkbox"/></p>

Accommodation Plan: People

<p>Will there be sufficient accommodation (consider tents, indoor “camping”):</p> <p>Beds</p> <p>Bedding (or sleeping bags) & Pillows</p> <p>Blankets</p> <p>if there is a lock down for a long period?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If No, how will this be dealt with? List supplier arrangements and any relevant contact details here of the person responsible for arranging collection and delivery:</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>After Hours Contact Details during the event:</p>	<p>Tick when arrangements have been confirmed:</p> <p><input type="checkbox"/></p>
<p>Is there suitable accommodation nearby that could be utilized in the event that people are permitted to “scrub out” to a close “contained” area?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If Yes, list supplier arrangements and any relevant contact details here:</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>After Hours Contact Details during the event:</p>	<p>Tick when arrangements have been confirmed:</p> <p><input type="checkbox"/></p>

Catering Plan: People

<p>Are there sufficient catering facilities at the event to manage catering in-house (detail whether all or some meals able to be catered)</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, detail which meals will be catered in-house and who will be responsible for obtaining catering supplies (food and any catering equipment) and preparing meals:</p> <p style="padding-left: 40px;">Dinner Breakfast Lunch Tea / Coffee / refreshment points</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>
<p>If No, detail which meals will be catered by external means? Detail the arrangements for this (supplier and who will arrange):</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p> <p>Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>
<p>Will they deliver to the event after hours / special delivery?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If No, who will be collecting and delivering: Name: Address: Telephone: After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>

<p>Will there be a requirement for extra:</p> <p>Refrigerators</p> <p>Freezers</p> <p>Kitchens</p> <p>Plates/Cutlery/Glasses/pots/pans/utensils</p> <p>Tea & Coffee points</p> <p>Hygiene points (for hand washing)</p> <p>Waste Skip bin (with lid)</p> <p>in the event of a longer term lockdown?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, who will be supplying these:</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>

Facilities & Equipment – Dining, Washing, Toilet, etc: People

<p>Will there be a requirement for extra:</p> <p>Toilets</p> <p>Showers</p> <p>Soap, toilet paper, shampoo, conditioner, towels</p> <p>Power points</p> <p>Washing machines / Dryers</p> <p>Dining area – tables, chairs, shade/shelter, (Including hygiene points)</p> <p>Lockers</p> <p>Rubbish bins – Bin collection</p> <p>Generators</p> <p>in the event of a longer term lockdown?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>If yes, who will be supplying these:</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>After Hours Contact Details during the event:</p>	<p>Tick when availability has been confirmed: <input type="checkbox"/></p>

Communication/Recreation/Entertainment: People

In the case of a long term lockdown, how will you manage communication / recreation / entertainment? For example Indoor and outdoor games (board games, cards, football, volleyball), internet, computer and telephone availability and access. Think about potential activities that suit the event venue?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Detail any possible arrangements for such things and nominated the person responsible for organising: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>

Welfare: People

In the case of a long term lockdown, how will you manage people welfare? For example counseling services (Salvation Army or other Aid or Government Agencies), First Aid (St John's or similar), emergency medical arrangements	
Detail any possible arrangements for such things and nominated the person responsible for organising: Name: Address: Telephone: After Hours Contact Details during the event:	Tick when availability has been confirmed: <input type="checkbox"/>



The Western Australian
Horse Council (Inc)
29 Ashurst Drive
Lesmurdie, WA 6076
Phone: 9291 0202

Patron:

The Hon David K Malcolm AC QC

CONTINGENCY PLAN

“LOW EI SUSPICION”

(To be implemented where there is a “low” suspicion of EI)

The attending veterinarian will make a judgment that a case of respiratory disease in a horse has a low index of suspicion. This will be based on clinical examination, signs in other in- contact horses and the history of possible contact with EI

The veterinarian will take samples from the horse to be processed at the Animal Health Laboratories, and then discuss with the event organizers the most appropriate course of action.

ACTION PLAN

1. Immediately a respiratory disease is noticed, isolate the horse from any contact with other horses or people, and then contact the on call veterinarian.
 2. After sampling has been undertaken, in consultation with the veterinarian consider whether to send that horse and any other horses from the same property home. Advise owners of biosecurity measures (see below)
 3. There will be no lockdown imposed by DAFWA following a low index of suspicion of EI. Event organizers to decide whether event continues
 4. Make a list of names and contact details of everyone attending the event
 5. All people attending the event to be advised of the situation. Recommended biosecurity measures to be circulated before the end of the event
 - Take horses and all associated gear directly home
 - Clean and disinfect vehicles, floats, tack and gear
 - Shower with plenty of soap, put clothes through a hot wash with detergent, or dry clean
 - Do not contact any other horses, and do not allow anyone else to contact your horses or horse gear until test results from the suspect case are available
-